

Call for proposals – sample form

As you prepare for your submission, this document provides you a summary of questions asked in the Expression of Interest form.

When you are ready to submit your proposal, you will need to complete the form via <https://forms.office.com/r/TTNJYAxDRt>

This year's Education Festival theme will be centred around the transdisciplinary approaches to embedding Societal Impact in our UNSW Education. You can read more about the Social Impact framework (SIF) and core themes here: <https://www.unsw.edu.au/societal-impact>

We invite UNSW colleagues from all faculties & divisions to share your insights and experiences around this theme, to challenge and inspire what we do next in education:

Expressions of interest are open for the following presentation types:

- Short presentation (4 - 10 minutes)
- Poster presentation – most likely physical poster
- Hands-on workshop/masterclass – presented by yourself (and colleagues if applicable)
- Hands-on workshop/masterclass – presented by someone you suggest as an expert

Please note: This year, the festival is trialling a more condensed program, with satellite events on Tuesday 25 and main sessions on Wednesday 26 and Thursday 27 November. As a result, presentation spots are limited, and submission does not guarantee inclusion in the final program. For proposals that we are unable to accommodate on this occasion, we will aim to provide future opportunities to share your work at subsequent events.

Proposals are due: 11:59pm Monday 22 September

The form will ask you to complete the following questions:

Presentation details

- **Please select your preferred presentation format ***
 - Short presentation (4 -10 minutes)
 - Poster presentation – physical poster
 - Hands-on workshop/masterclass (run by yourself and colleagues if applicable)
 - Hands-on workshop/masterclass (run by someone else you suggest as an expert)

If you selected 'Short presentation', 'Poster presentation' or 'Workshop/Masterclass (run by yourself and colleagues)', you will be asked the following questions:

Presenter details

- **What Faculty/Division are you from? ***
- **Preferred title** (if applicable – for inclusion in the program)

Proposal details

Note, this year we are seeking proposals for presentations and workshops that address curricular changes and transformations required to embed societal impact goals in our learning and teaching.

- **Which impact focus area does your proposal align with? *** (You can select one or more)
 - Accelerate transition to a sustainable society & planet
 - Advance economic & social prosperity
 - Enable healthy lives
 - Strengthen societal resilience, security and cohesion
- **The following cross-cutting core themes are embedded in all impact areas. Select which theme aligns with your proposed topic** (You can select one or more)
 - Inclusion
 - Social Justice
 - Integrity
 - Indigenous Knowledges
- **Which curricular topics align with your proposal? *** (You can select all that apply)
 - Transdisciplinary learning in action
 - Interprofessional learning
 - Project based learning
 - Transdisciplinary vs. interdisciplinary projects and outcomes
 - Adapting & scaling existing models
 - Mind-mapping of embedding SIF across the curriculum
 - Re-designing courses / programs (to embed SIF)
 - Assessment for societal impact capability building - how is that assessed? (How we measure SIF outcomes: <https://www.unsw.edu.au/societal-impact/framework>)
 - Programmatic approaches to curriculum (including Programmatic vs. Program-Level Assessments)
 - External partners – the process of working with industry/community etc. (in the SIF context)
 - SIF opportunities in lifelong learning
 - Developing or adapting templates / guidelines
 - Other
- **Why is your topic important right now? *** (open text question)

Presentation details

- **Presentation title *** (title can be updated later on once proposal accepted)
- **Presentation short summary *** include any delegate takeaways, and evidence of practice impact/outcomes (~200 words). The summary will assist you with forming the official program abstract you will develop later on.
- **How students will be involved**
 - Student-led session
 - Co-presenter/author
 - Survey data
 - Recorded video

➤ Other

- **If you will be having any co-presenters/co-authors please list them below** (if you have more than one co-presenter/co-author, please separate them with a comma.)

Final questions

- **Have you submitted the same proposal for the UNSW SDG Showcase (28 October)? ***
 - Yes, same topic and angle
 - Yes, but different angle (not a learning & teaching one)
 - No
- **Have you presented this proposal somewhere else? *** If yes, please note down details such as where and when
- **Optional: Have an inspiring external keynote suggestion for this year's theme?** Share the suggested speaker name and their area of expertise.
- **The Education Festival will run from 25 – 27 November, with proposals considered for sessions during 26 – 27 November.** Will you be able to accommodate this? *

If you selected 'Workshop/Masterclass (presented by someone you suggest as an expert)', you will be asked the following questions:

Nominated presenter details

- **What is the name of the presenter(s) you nominate ***
- **Key contact details of the nominated person *** (enter their email address)
- **What Faculty/Division are they from? ***
- **Please describe what workshop this expert could deliver? *** (SIF & curricular change related)
- **Does this person know you are nominating them? ***
 - Yes / No
- **Optional: Have an inspiring external keynote suggestion for this year's theme?** Share the suggested speaker name and their area of expertise.

* Next to questions means it is a required question

Last updated 2 Sept 2025. For any questions, email engage.pvce@unsw.edu.au.